香港浸會大學
HONG KONG BAPTIST UNIVERSITY

Health and Safety Policy

Record of Changes

Modifications and/or revisions to the Policy are recorded in the table below.

Revision Date	Version number	Description and Location of Change(s)	Updated by
05 2007	1.0	Initial Issue	Estates Office
05 2024	2.0	Revision	Estates Office
10 2026	3.0	Revision	Estates Office

Distribution Record

The latest version of the approved Policy is uploaded to the Hong Kong Baptist University Sustainability homepage > Policies and Guidelines

Table of Contents

1. Preamble 5
2. Policy Statement 5
3. Applicability 5

1. Preamble

Hong Kong Baptist University ("the University") is committed to ensuring, as far as reasonably practicable, the health and safety of all persons employed by the University, students and visitors at the University.

2. Policy Statement

The University will take all reasonably practicable measures to:

2.1 ensure that employees, students and visitors have safe access to, egress from and occupancy of the University facilities;

2.2 provide each employee and student with the information, instruction, training and supervision necessary to ensure their health and safety;

2.3 provide proper facilities and procedure for the use, handling, storage, transportation and disposal of articles, hazardous materials and waste;

2.4 ensure that the machinery, equipment and tools used by the employees and students meet acceptable government and international health and safety standards;

2.5 ensure that every person granted access to the University is familiar with and uses the necessary safety materials, equipment, devices and clothing;

2.6 ensure that buildings, structures, plants and systems are safe and without risks to health;

2.7 provide appropriate first aid facilities and health services; and

2.8 comply with relevant legislative requirements and other appropriate standards relating to occupational health and safety, fire safety and emergency measures.

3. Applicability

3.1 All persons at the University must observe the University safety rules and procedures and take reasonable care for the health and safety of himself/herself and of other persons who may be affected by his/her acts or omissions.

3.2 The policy will be reviewed from time to time as appropriate and, in any event, once every three years.